Brewood Medical Practice
Brewood
Wheaton Aston
Coven
& Surrounds

Dr A Ahmed & Partner

14 November 2025

Trustees of Coven Memorial Hall
Brewood Road
Coven
Wolverhampton
WV9 5DL

Via email: [Redacted: contact email]

Dear Trustees,

Re: Coven Memorial Hall – Options for Future Service Provision

Further to my letter dated 31 July 2025 and subsequent developments, I am writing to clarify the present position and outline the options now available regarding the potential reinstatement of healthcare services at Coven Memorial Hall.

In our last correspondence, we requested permission to site a portacabin on the existing hardstanding area of the car park, as this was the only location suitable for a compliant and self-contained clinical unit. We understand that this proposal has since been rejected by the Trustees, although we have not received any formal written communication confirming this decision.

In light of that, there appear to be only two realistic options remaining:

1. **Portacabin on the grass area to the side of the hall**
   We would ask the Trustees to consider our revised proposal to place a portacabin on the grassed area of the site. This option would allow services to resume within a self-funded structure without requiring alterations to the existing building. The Practice would meet all associated installation and operational costs, and the Trustees would simply be required to grant permission for siting and connection to utilities. Subject to planning and a reasonable service charge.
2. **Refurbishment of the existing premises at the Trustees' cost**
   Alternatively, if the Trustees wish to continue to offer the existing Memorial Hall rooms for clinical use, then full refurbishment will be required to meet the standards expected by the ICB and CQC. This would include replacing floor and wall linings with wipeable surfaces, adding a handwash basin in the clinical room, improving acoustic insulation, ensuring compliant cleaning arrangements, and providing suitable furniture and storage. These works would fall within the remit and responsibility of the building's owner, i.e. the Trustees. This would then be subject to the cost rent as decided by the ICB.

Continued:

Until one of these two options is confirmed, the Practice is unable to progress further with any application to the ICB or CQC regarding the reinstatement of clinical activity at the site.

I would therefore be grateful if the Trustees could confirm their position in writing at their earliest convenience, indicating clearly whether they are:

- Willing to permit the siting of a portacabin on the grass area, or
- Prepared to undertake the necessary refurbishment of the existing rooms.

We remain committed to supporting a viable and sustainable solution for the residents of Coven, but further progress depends upon receiving clarity on the Trustees' intentions.

Thank you for your attention and I look forward to your reply.

Yours sincerely,

Dr A Ahmed
Brewood Medical Practice